Custom ENVELOPES

INCLUDES
Step-by-Step Instructions!

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Karla

xoxo

LIVE A CREATIVE LIFE! ®

HOBBY LOBBY ®

MAIL CALL

All of these colorful envelopes (made from pearlized cardstock) can be cut by hand with scissors or a craft knife, but we used a cutting machine for more precise designs. Be sure to cut the outer piece first, and then glue in the lining— it'll show through the cutouts.
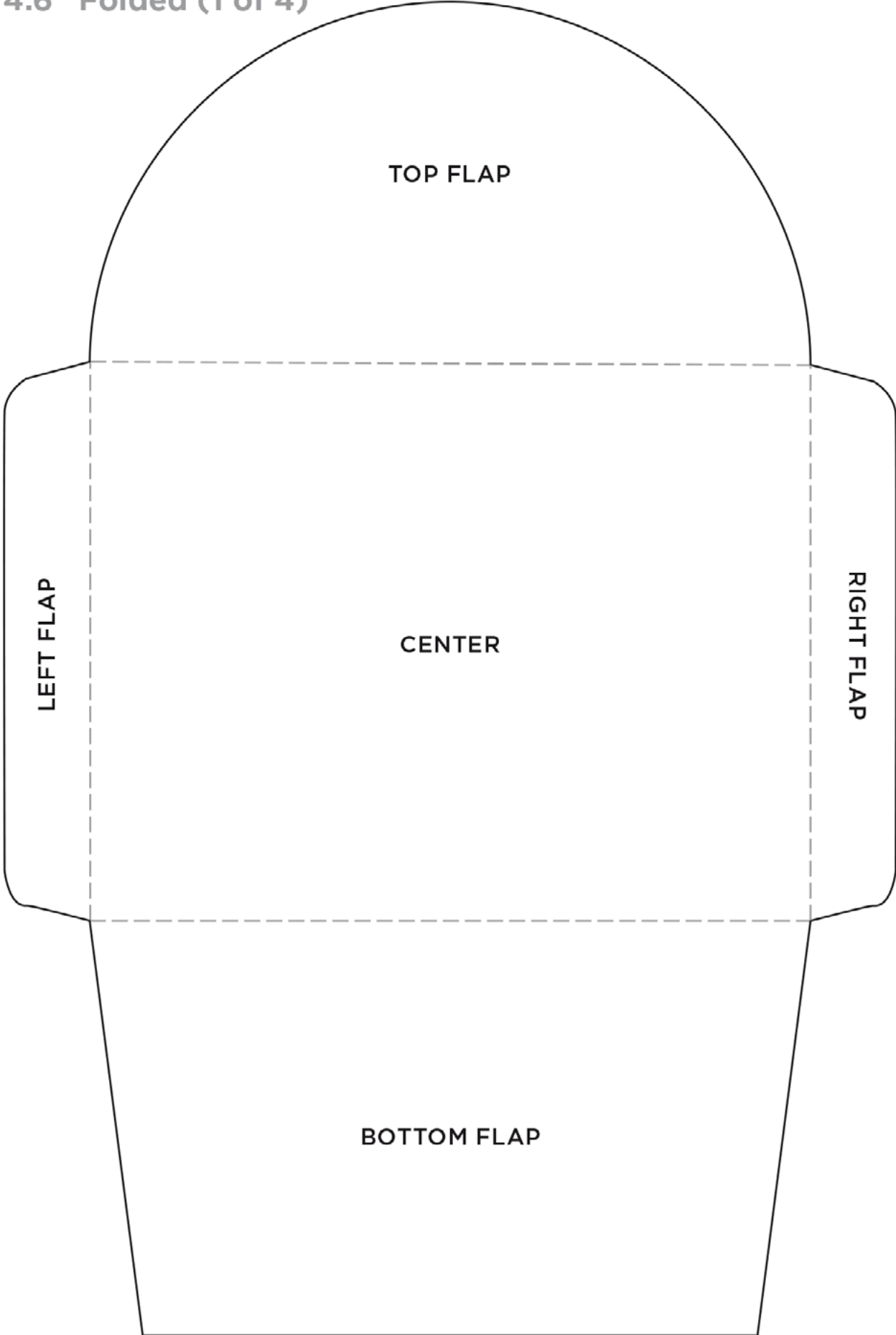
CUSTOM ENVELOPES
MAIL CALL HALF CIRCLE
6" x 4.6" Folded (1 of 4)

TOP FLAP

LEFT FLAP

CENTER

RIGHT FLAP

BOTTOM FLAP

CUSTOM ENVELOPES
MAIL CALL HALF CIRCLE
6" x 4.6" Folded (2 of 4)
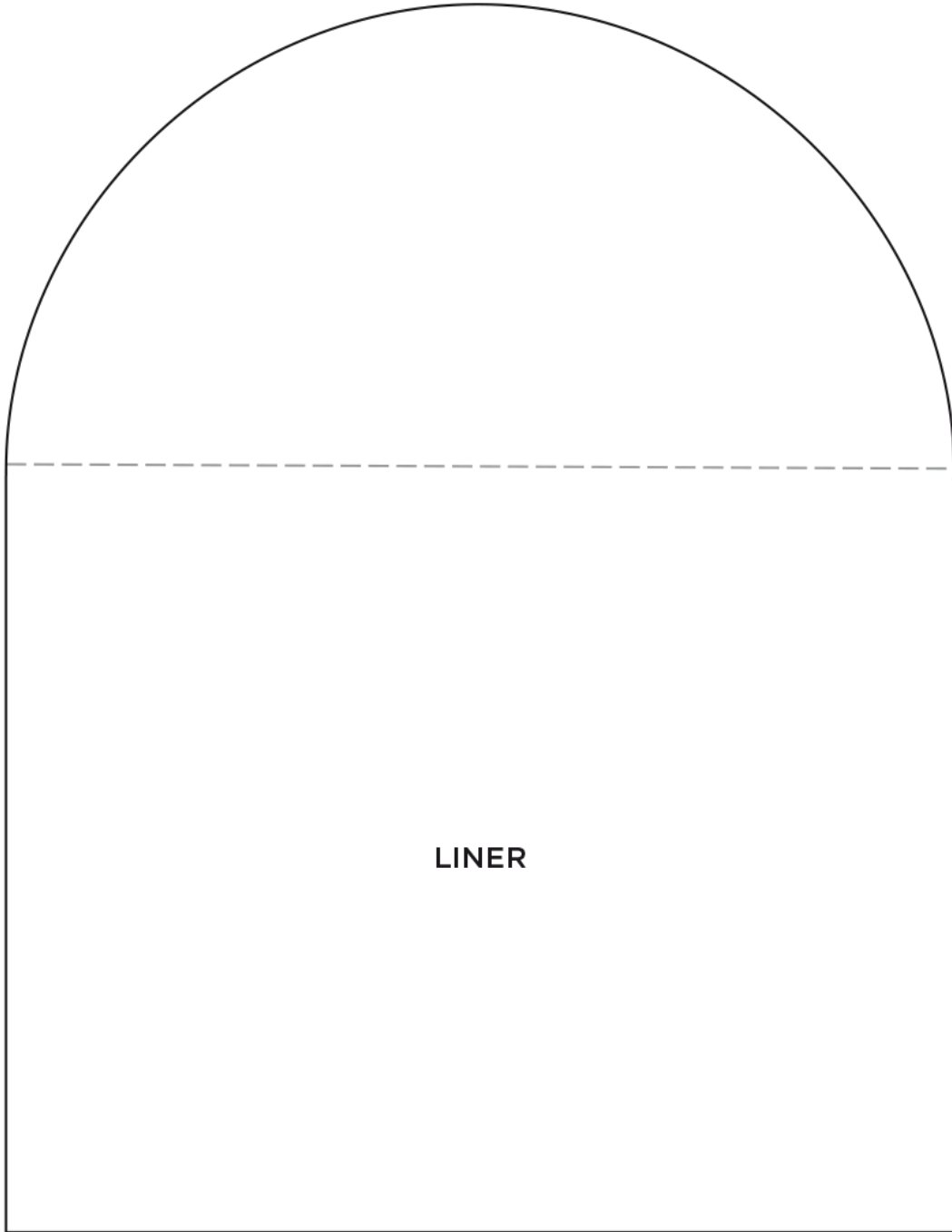
LINER

CUSTOM ENVELOPES
MAIL CALL HALF CIRCLE
6″ x 4.6″ Folded (3 of 4)
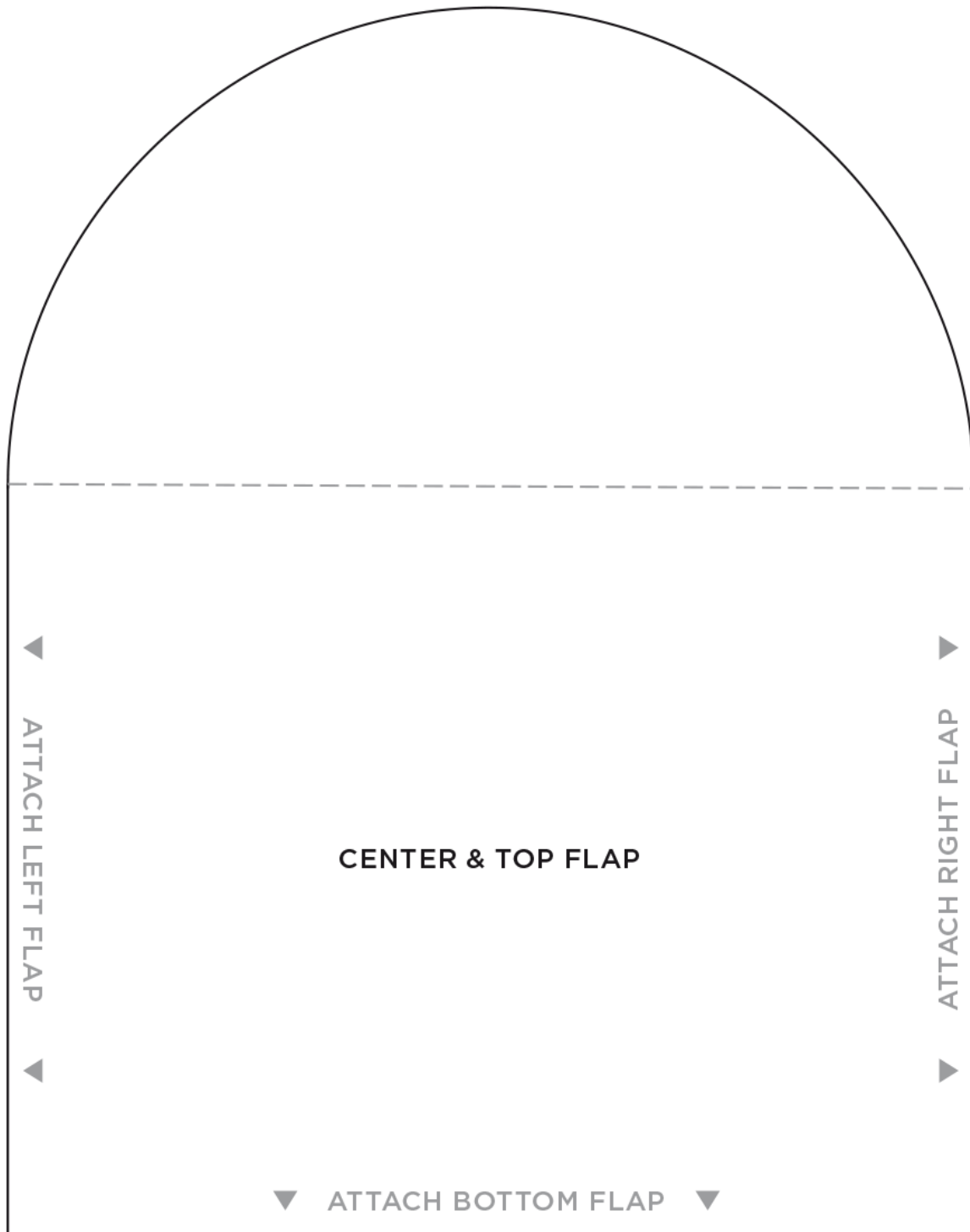
ATTACH LEFT FLAP

ATTACH RIGHT FLAP

CENTER & TOP FLAP

▼ ATTACH BOTTOM FLAP ▼

CUSTOM ENVELOPES

Cut: ——————
Fold: – – – – – – –

LEFT FLAP
ATTACH TO CENTER

RIGHT FLAP
ATTACH TO CENTER

ATTACH TO CENTER

BOTTOM FLAP

CUSTOM ENVELOPES
MAIL CALL POCKET - 4.25" x 6.375" Folded
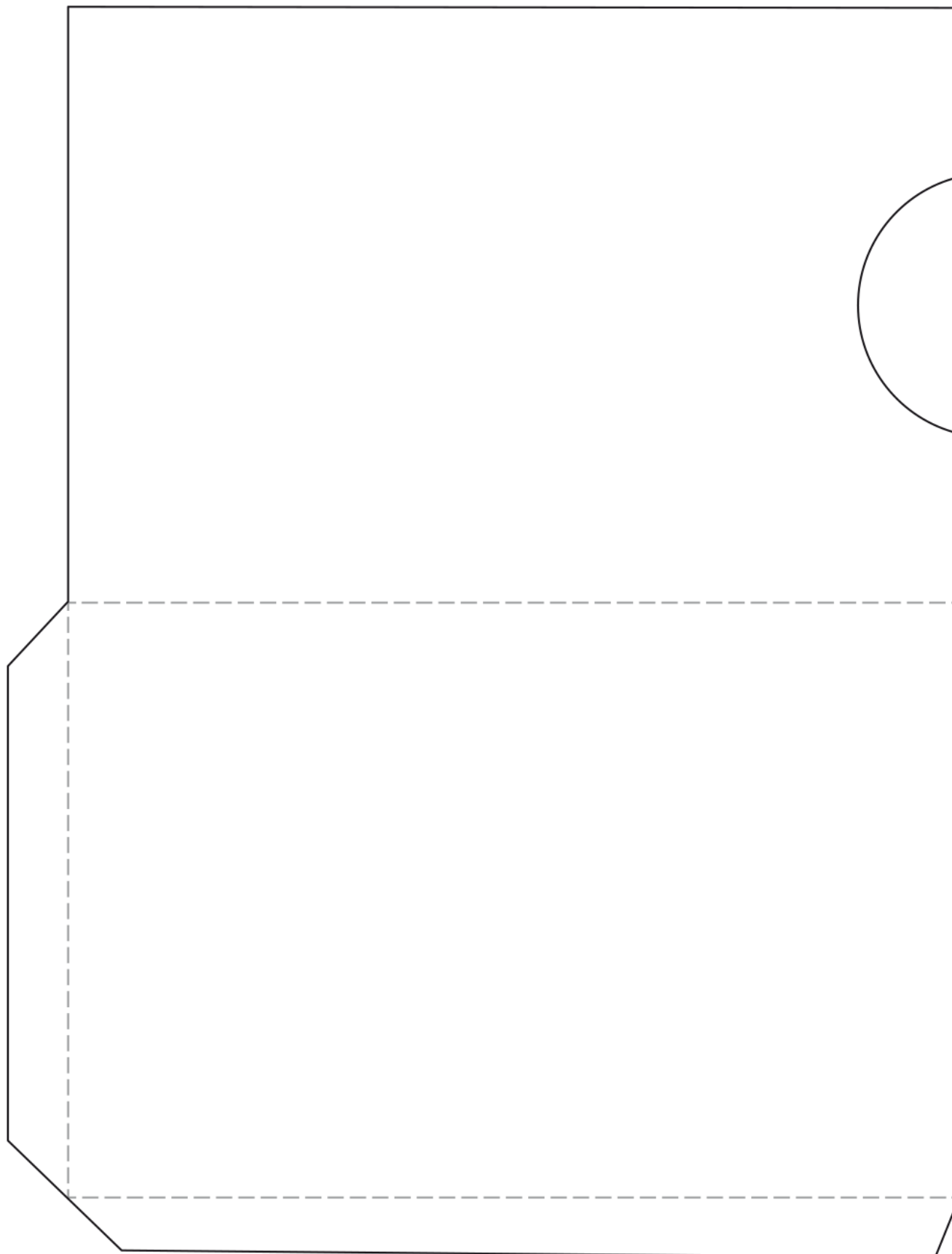
◄ PAINT IT SWEET

When you're trying your hand at hand-painted envelopes, opt for craft acrylics. They're fast-drying, so they're a good choice for layering colors.

▼ HERE'S THE SEAL

Vellum tends to crinkle when you fold it, so use extra pressure when you're creasing the paper. (This vellum has a floral pattern we traced with a gold marker). After you fold it, add a cardstock lining.
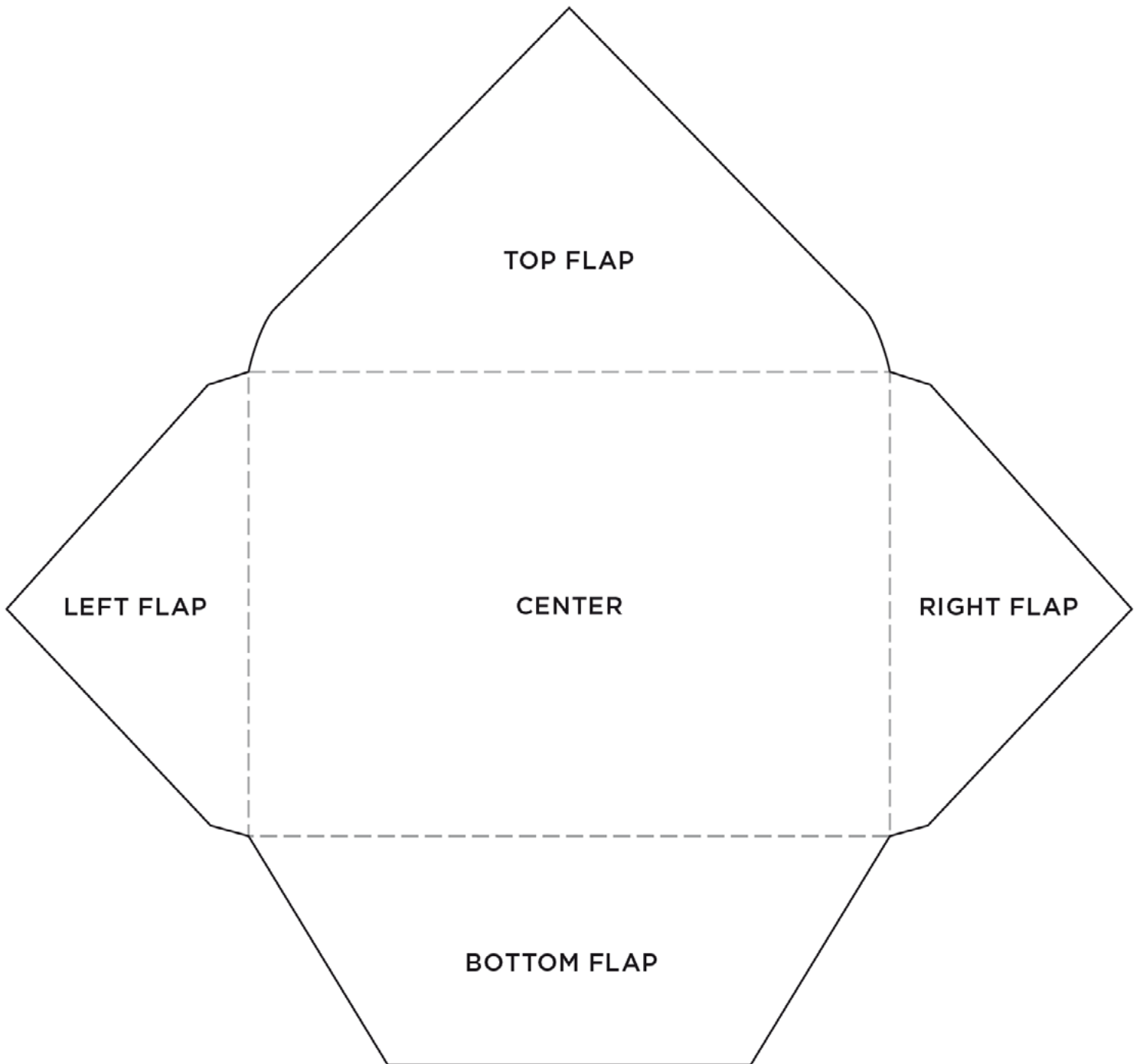
Theo Gardner
25986 East Valley Dr
Kansas City, Missouri
74809

CUSTOM ENVELOPES

PAINT IT SWEET - 5.25" X 7.25" Folded (1 of 3)

TOP FLAP

LEFT FLAP

CENTER

RIGHT FLAP

BOTTOM FLAP

CUSTOM ENVELOPES

Cut: ──────

Fold: ‐‐‐‐‐‐‐‐

ATTACH LEFT FLAP

ATTACH RIGHT FLAP

CENTER & TOP FLAP

▼ ATTACH BOTTOM FLAP ▼

CUSTOM ENVELOPES

Cut:
Fold:

LEFT FLAP
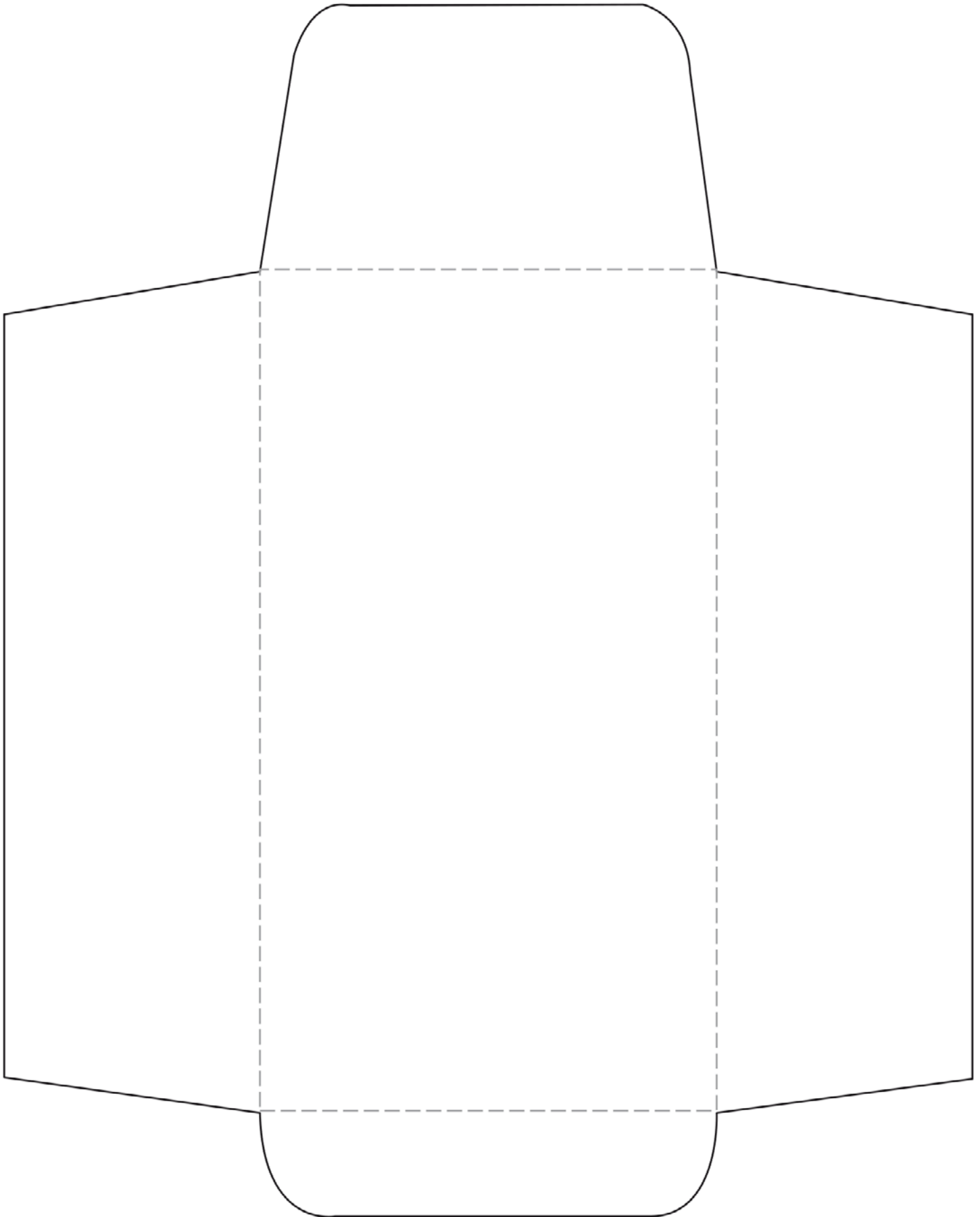
ATTACH TO CENTER

RIGHT FLAP

ATTACH TO CENTER

ATTACH TO CENTER

BOTTOM FLAP
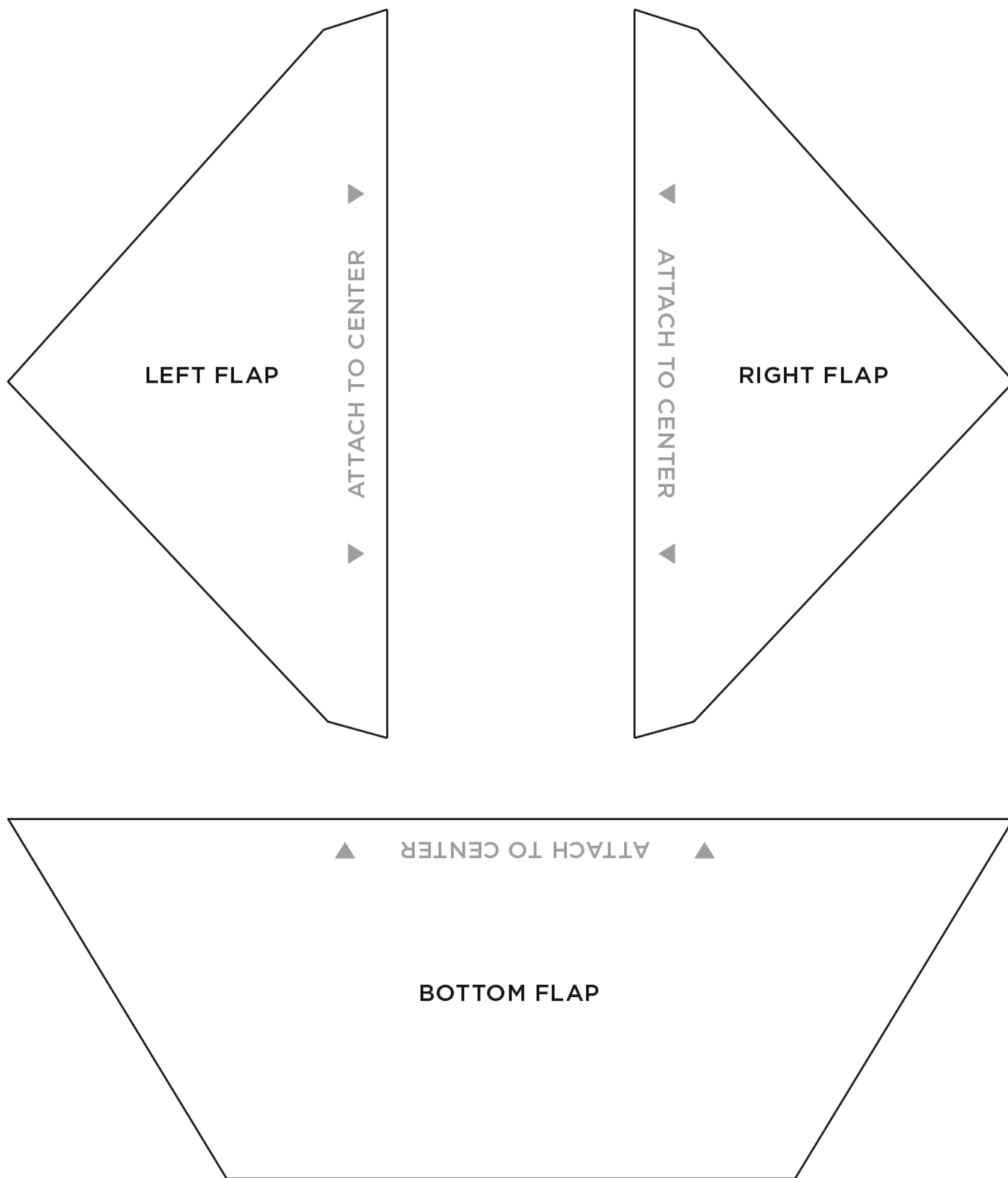
CUSTOM ENVELOPE
HERE'S THE SEAL - 6.5" x 3.5" Folded

FIT TO BE TIED

Here's how to make an adorable tied envelope! Cut, fold and adhere scrapbook paper (ours is from the sugar-coated paper pack) according to the template. Then back two metal brads with paper circles, cut holes in the envelope to attach them— and it's ready to tie!

STAMP & DELIVER

We combined freehand drawing, calligraphy and clear stamps to create the look of these two envelopes. We inked "Olivia's" with flower and insect stamps, then finished by coloring with pencils. And we painted "Alaina's" with chalk ink using sponge-tip applicators.

ENVELOPE MINIS

The best things come in small packages. And that's certainly true when it comes to these mini envelopes! They're perfect for gift cards and little notes.
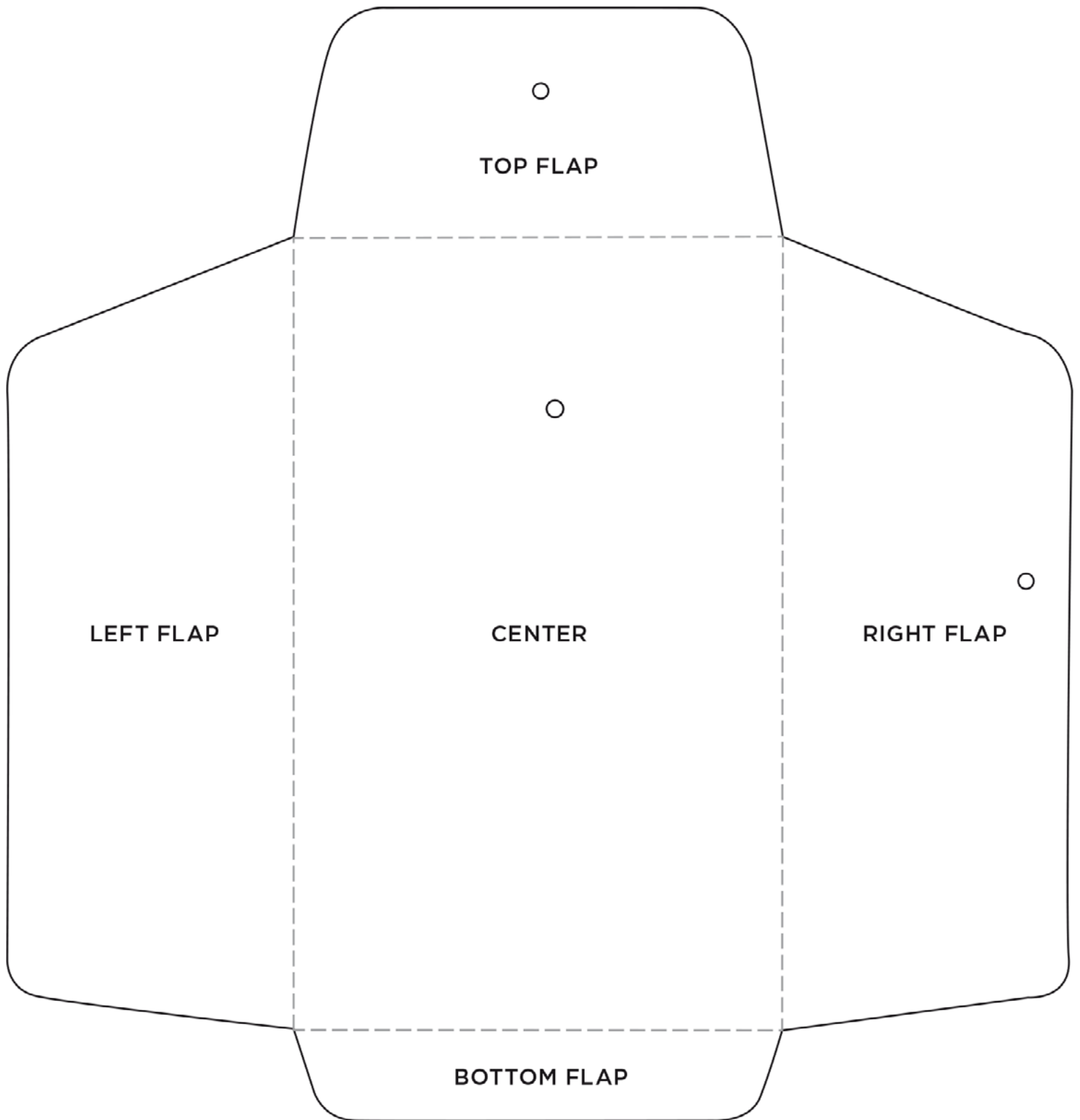
Bonus: You can glue on floral embellishments and paper tags and secure them with jute.

CUSTOM ENVELOPE
FIT TO BE TIED - 6.2" x 3.8" Folded (1 of 3)

TOP FLAP

LEFT FLAP

CENTER

RIGHT FLAP

BOTTOM FLAP

TOP FLAP

ATTACH LEFT FLAP

CENTER

ATTACH RIGHT FLAP

BOTTOM FLAP

CUSTOM ENVELOPE

FIT TO BE TIED - 6.2" x 3.8" Folded (3 of 3)

LEFT FLAP

ATTACH TO CENTER

RIGHT FLAP

ATTACH TO CENTER
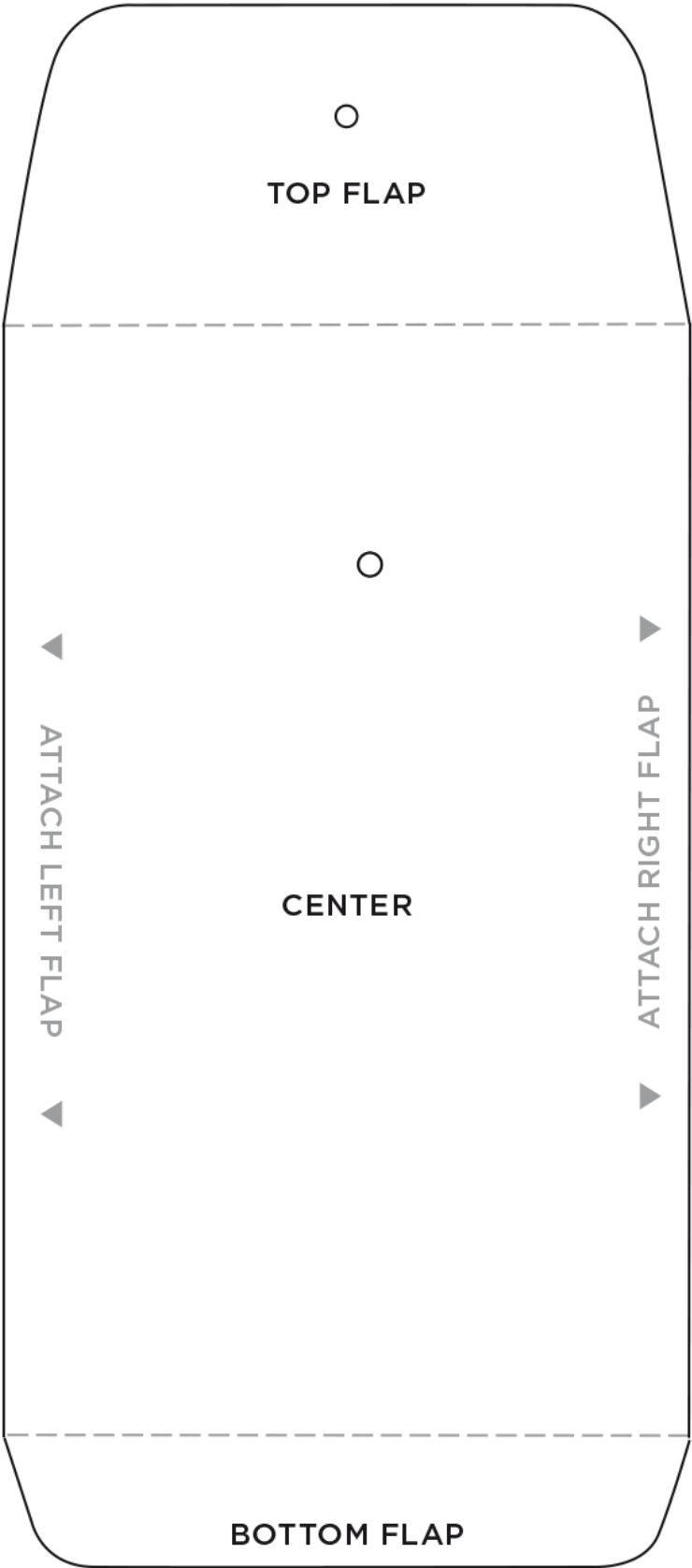
CUSTOM ENVELOPE
STAMP AND DELIVER - 5" x 7" Folded (1 of 3)

TOP FLAP

LEFT FLAP

CENTER

RIGHT FLAP

BOTTOM FLAP

Cut: ———————
Fold: — — — — — —

ATTACH LEFT FLAP

ATTACH RIGHT FLAP

CENTER & TOP FLAP

▼ ATTACH BOTTOM FLAP ▼

LEFT FLAP

ATTACH TO CENTER

RIGHT FLAP

ATTACH TO CENTER

ATTACH TO CENTER

BOTTOM FLAP

CUSTOM ENVELOPES
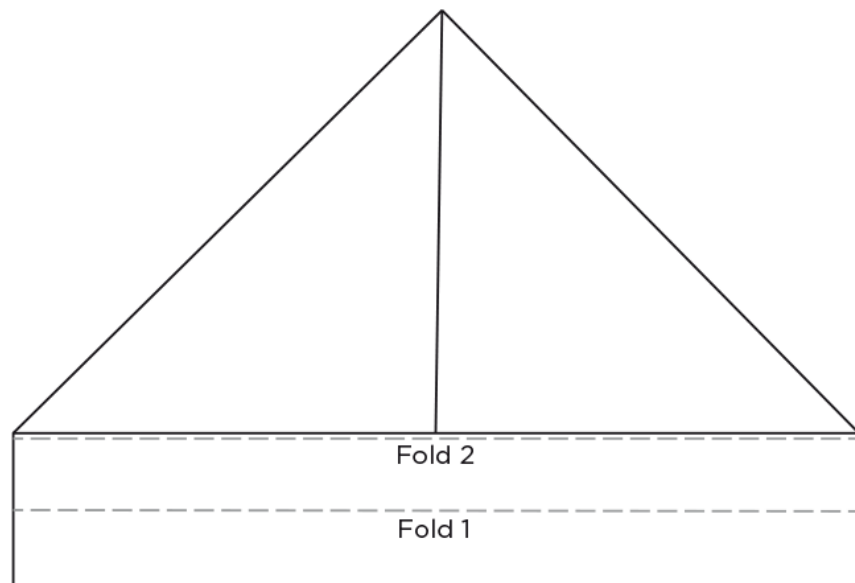## ENVELOPE MINIS - 2.75" x 5.5" Folded (1 of 2)

STEP 1:
- Cut 11" x 7 ½" rectangle from cardstock.
- Evenly fold in corners of one long side.
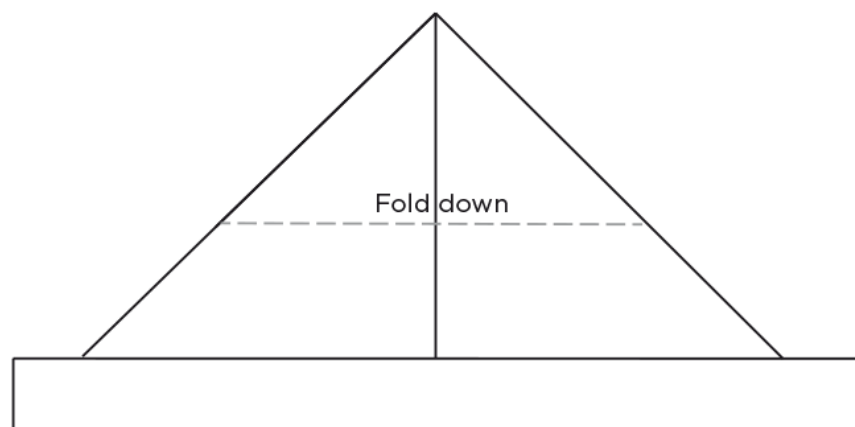 *Note: Corners should meet as shown.*
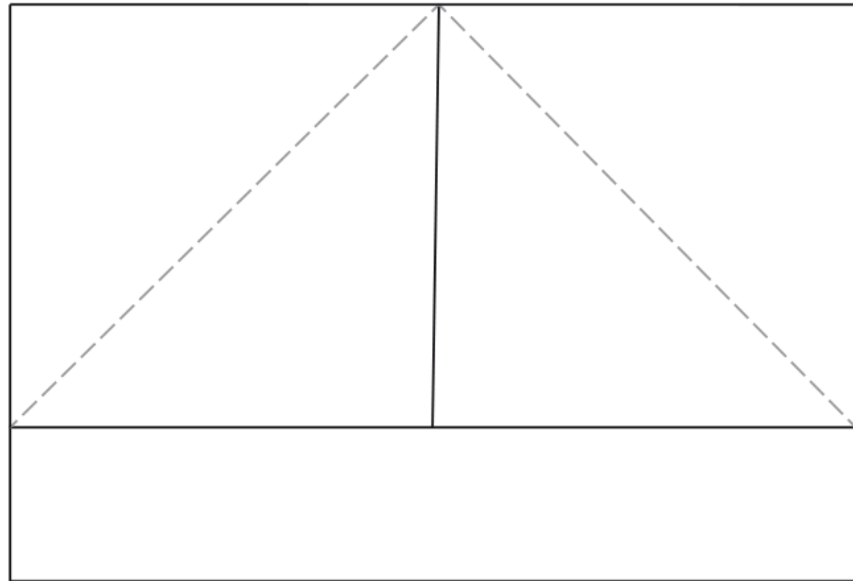
STEP 2
- Fold bottom 1" upwards (where folded corners meet), and then fold 1" upwards again.

Fold 2

Fold 1

STEP 3:
- Fold top point down 2 ¾".
  Note: Top point should touch center of bottom edge.

Fold down

CUSTOM ENVELOPES
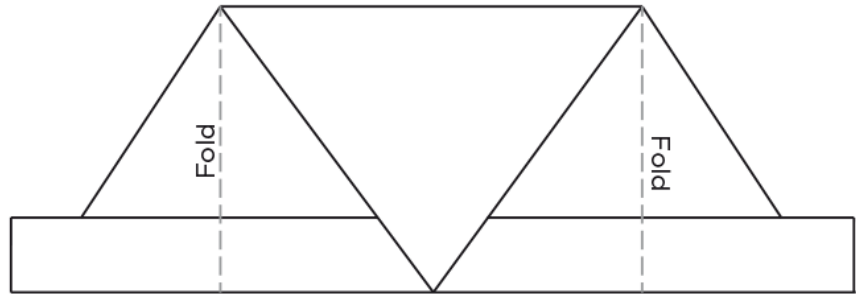## ENVELOPE MINIS- 2.75" x 5.5" Folded (2 of 2)

STEP 4
- Evenly fold sides inward so that they meet.
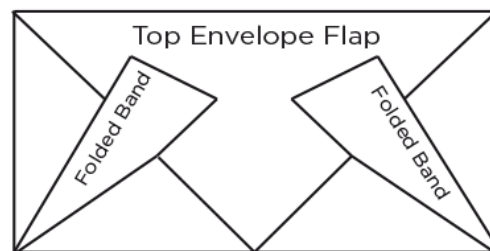
Fold   Fold

STEP 5
- Fold up bottom corners of side flaps as shown.

Fold up   Fold up
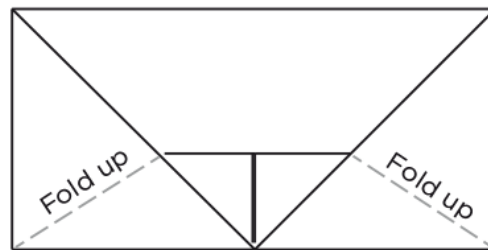
STEP 6
- Tuck folded bands behind top envelope flap.
- Tuck top envelope flap into bottom band.

Top Envelope Flap

Folded Band   Folded Band

Finshed
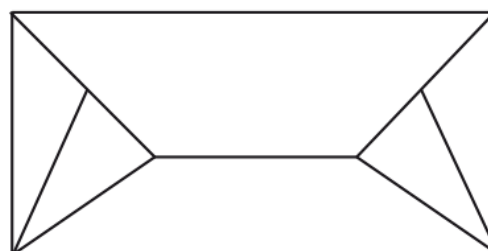
MAIL BLOOM

You can make this envelope-shaped card with two pieces of kraft cardstock. Fold the front piece to form an open pocket for embellishments like florals and greenery. And glue the back flap along the fold of the card.

*Thanks a Bunch!*

SIGNED, SEALED, DELIVERED

If you're making envelopes to give out in person and you want to go the extra mile, try cutting out cute postage stamps. You can snip these handmade stamps from the macaron cardstock pack, which comes with five different colors.

Marie

Karla

xoxo

CUSTOM ENVELOPE

MAIL BLOOM - 7" x 8" Folded (1 of 3)

LEFT FLAP

CENTER & TOP FLAP

RIGHT FLAP

BOTTOM FLAP
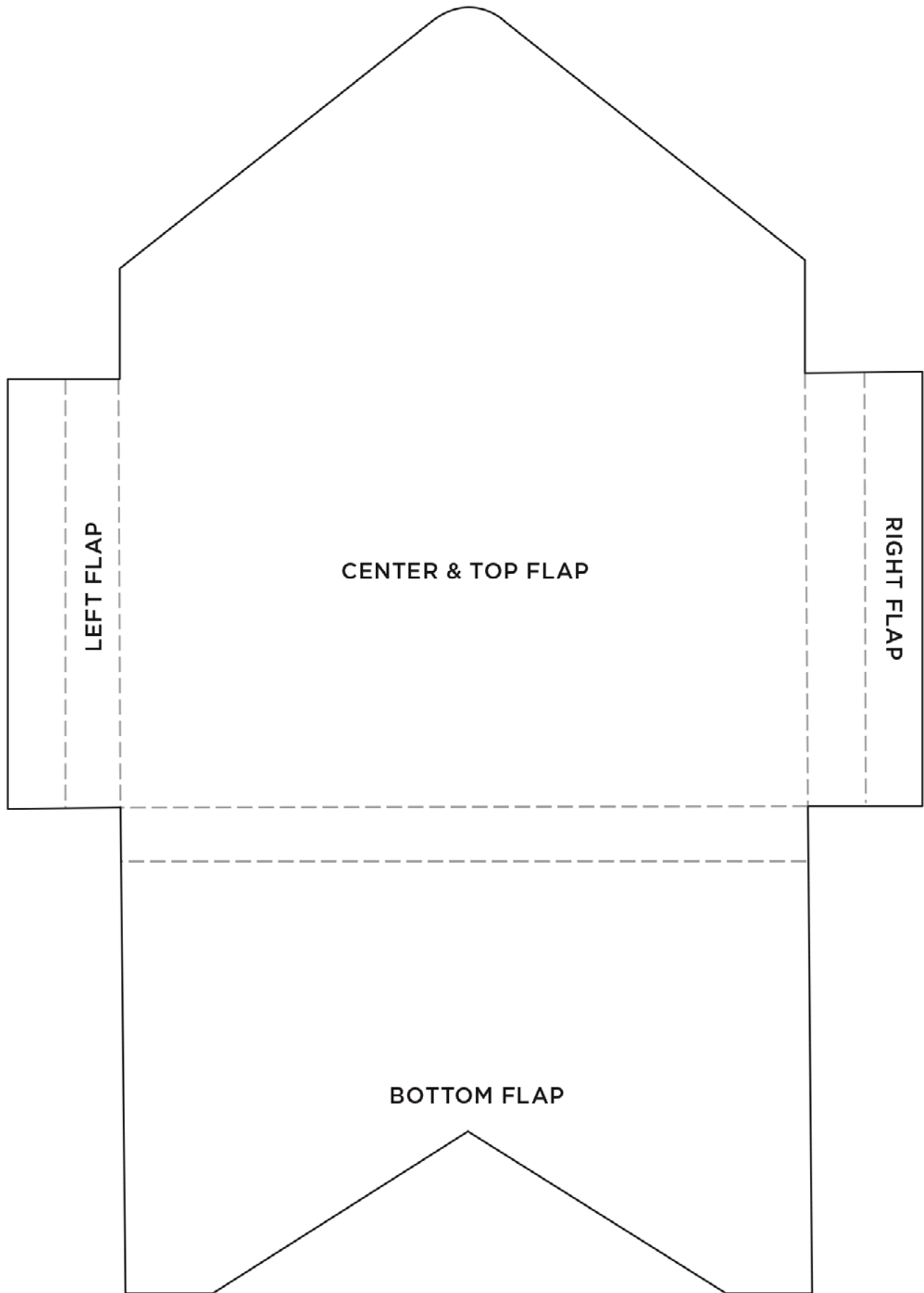
CUSTOM ENVELOPE
MAIL BLOOM - 7" x 8" Folded (2 of 3)

Cut: ——————
Fold: – – – – – –

CENTER & TOP FLAP

▼ ATTACH BOTTOM FLAP ▼
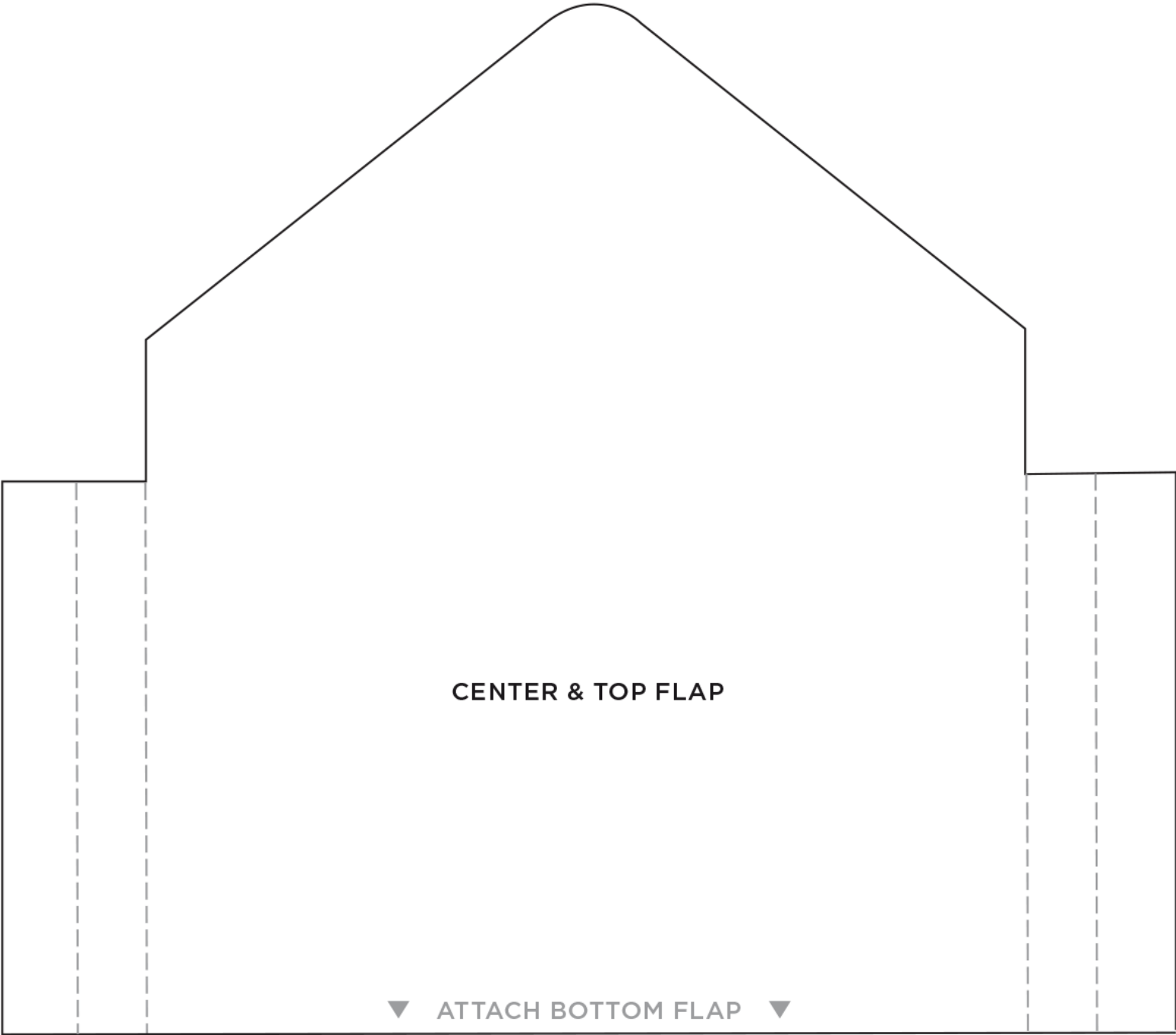
Cut: ————————
Fold: - - - - - - - - -

Align arrow end and tape template together

▲ ATTACH TO CENTER ▲

BOTTOM FLAP
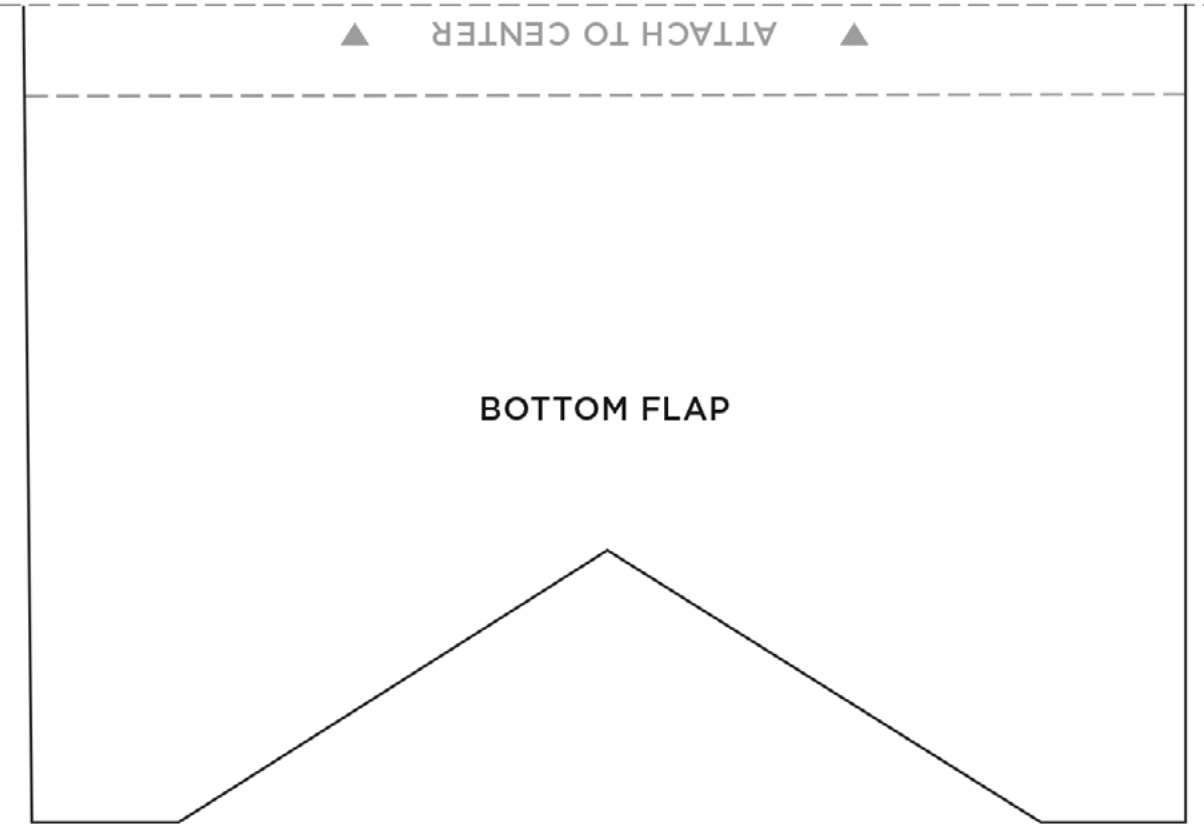
CUSTOM ENVELOPES

SIGNED, SEALED, DELIVERED
4" X 5.5" Folded (1 of 3)
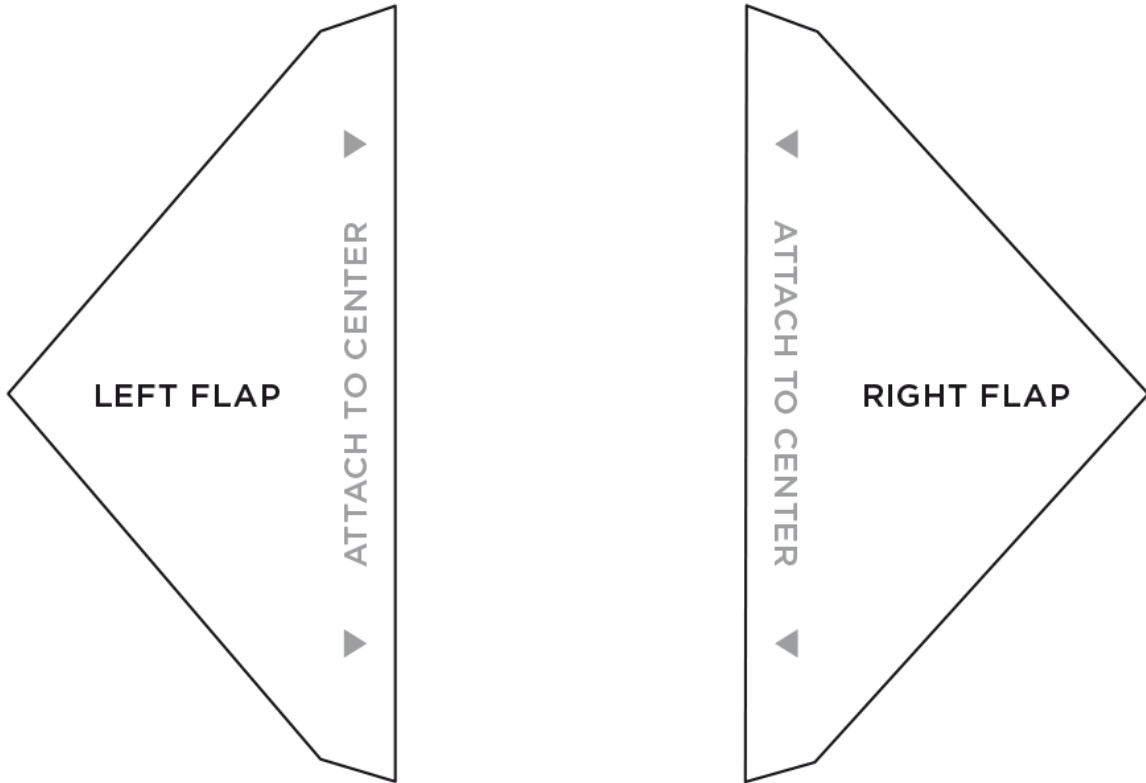
TOP FLAP

LEFT FLAP

CENTER

RIGHT FLAP

BOTTOM FLAP

CUSTOM ENVELOPES

Cut: ————————
Fold: – – – – – – –

ATTACH LEFT FLAP

ATTACH RIGHT FLAP

CENTER & TOP FLAP

▼ ATTACH BOTTOM FLAP ▼

CUSTOM ENVELOPES

Cut: ————————

Fold: – – – – – – – –

LEFT FLAP

ATTACH TO CENTER

RIGHT FLAP

ATTACH TO CENTER

ATTACH TO CENTER

BOTTOM FLAP

HOW TO MAKE AN ENVELOPE

1
Following template, cut cardstock for outer envelope and scrapbook paper for liner.

2
Fold as indicated on template.

3
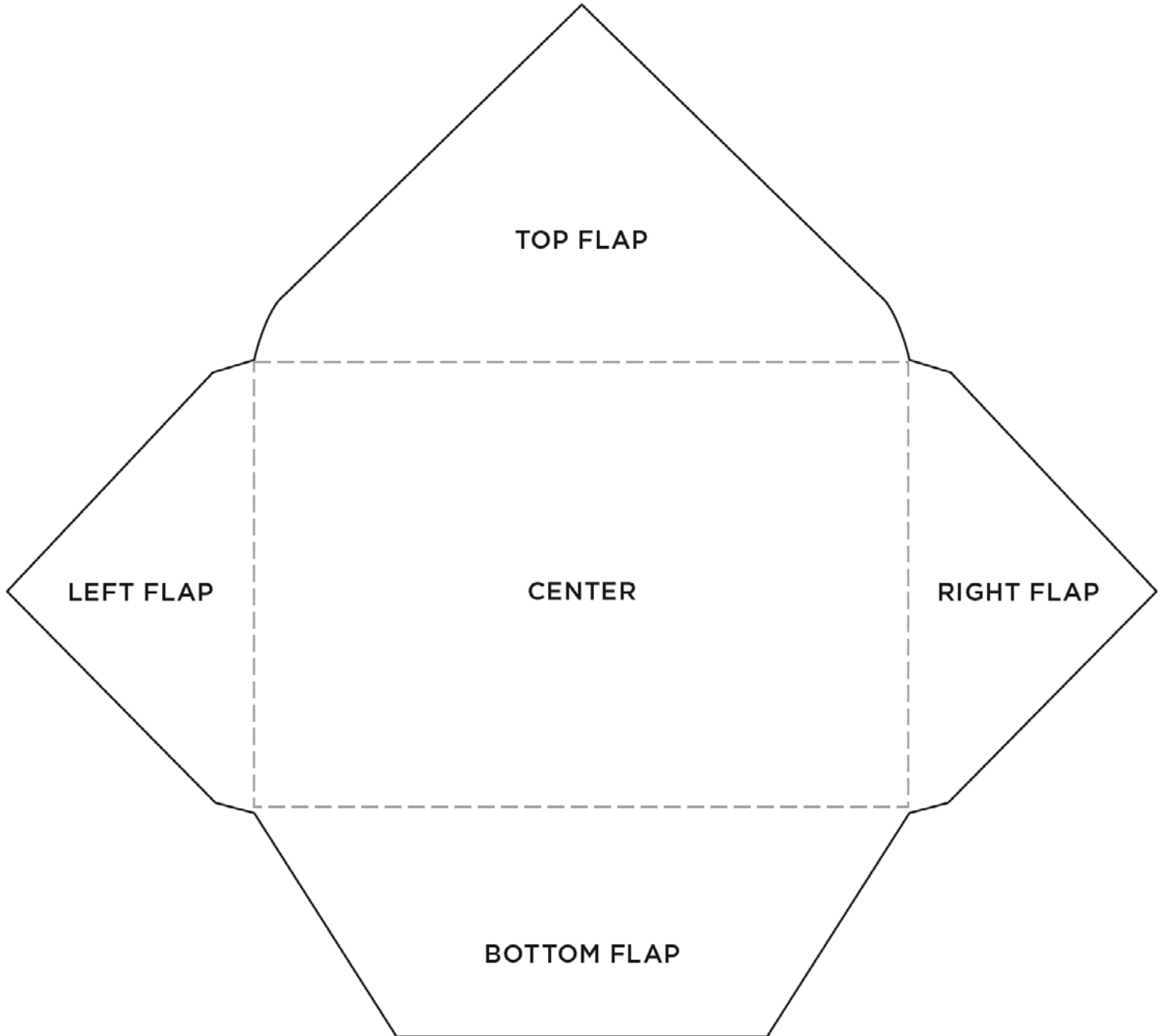Glue lining to outer envelope.

4
Glue sides to bottom flap.

CUSTOM ENVELOPES

TOP FLAP

LEFT FLAP

CENTER

RIGHT FLAP

BOTTOM FLAP

CUSTOM ENVELOPES

Cut: ——————
Fold: – – – – – –

LINER

Cut: ———————

Fold: – – – – – – –

ATTACH LEFT FLAP

ATTACH RIGHT FLAP

CENTER & TOP FLAP

▼ ATTACH BOTTOM FLAP ▼

CUSTOM ENVELOPES

Cut: _____

Fold: - - - - - - - - -

LEFT FLAP

ATTACH TO CENTER

RIGHT FLAP

ATTACH TO CENTER

ATTACH TO CENTER

BOTTOM FLAP